



Ontario Council on
Articulation and Transfer

EXPENSE REPORT

To Date:

Please list each expense per individual line

Date	Location and Particulars of Expense	km	Amount @ 46.5¢ per km	Travel: Air, Train, Taxi, Car	Hotel	Parking	Total
Apr. 20	Parking					\$15.00	\$15.00
Apr. 20	Mileage to conference	70	\$32.55				\$32.55
	TOTAL – All Columns						\$47.55

Total amount due to claimant: \$47.55

I hereby certify that the above is a correct statement of my expenses while engaged on ONCAT business.

SIGNATURE	DATE: YR. MO. DAY	ONCAT Authorization	DATE: YR. MO. DAY

